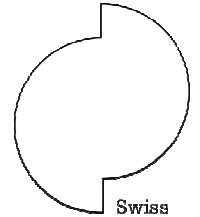


Double Check AG

Stadelhoferstrasse 22
8001 Zürich
Switzerland
T +41 (0)44 212 11 00
F +41 (0)44 212 11 01

check@doublecheck.ch
www.doublecheck.ch

**DOUBLE
CHECK**



Swiss
Academic
Center
for
Checkups
and
Second
Opinions

TERMS AND CONDITIONS

Appointment Confirmation

In order to confirm your appointments, the attached **admission form** should be completed, signed and faxed with a **copy of your passport and credit card** to our office by fax +41 44 212 11 01 or Email check@doublecheck.ch

These documents must be received **within 2 business days of the first appointment date** to avoid cancellation of the appointments.

Terms of payment

All payments for our services are expected **before the first appointment date**.

We require deposit payment in advance to the following account:

Credit Suisse, 8021 Zurich

IBAN: CH50 0483 5177 3659 9100 0

SWIFT: CRESCHZZ80Q

Double Check Ltd.

There is a possibility that a balance could exist at the time of the final billing.

In that instance, we will contact the patient prior to charging the credit card for any outstanding balance. If other payment arrangements need to be made, available options can be discussed at that time.

Cancellation policy

Notice of appointment cancellation or change must be provided at least **2 business days prior to an appointment date**. A CHF 1'500.00 cancellation or no-show fee will be assessed if this notice is not provided in the time frame stipulated. If you cancel your reservation within 24 hours the start of your Checkup, 50% of the total amount is due.

Coordination fee for inpatient treatment

For organizing inpatient treatments at any clinic we charge a coordination fee of minimum **CHF 3'000.00** or **10% of the total amount**. We will hand out the original bill of your hospital stay to guarantee a clear overview of the costs.

Interpreter

Upon request we can organize a language interpreter for you if you do not speak English or German. Fixed cost for the translation service is CHF 900.00 per day (8 hours) or **CHF 150.00 per hour**.

International Insurances

For patients with International Insurance, please contact your Insurance Coordinator to verify eligibility for benefits.